

MINUTES OF THE MEETING OF THE SCHOOL BOARD – WDSG

Held on 8 October 2025 at 5.00 pm in the Staffroom

PRESENT: Sam Hood, (Presiding Member), Kate Lethbridge, Maree McCarthy, Jonathan Aquilina, Ross Lamberton, Leanna Darby, Emma Fenwick, Emma Perry, Vanessa Parker, Brigitta Warren, Dean Anne Mills, Deborah Nelson, Kate Lethbridge, Angee Robertson

IN ATTENDANCE: Liz Binns (Board Secretary), Craig Blomfield, Anna Sinclair, Jeremy Gibbons, Rachelle Stoddart, Jason Marinkovich, Sonja Maree, Josie Keucke

1. APOLOGIES

Nil.

2. WELCOME

The new board members were welcomed to the meeting. It was advised that Josie Keucke has been co-opted to the Proprietor's Board. Everyone introduced themselves.

The principal took the chair prior to the election of officers.

3. ELECTION OF PRESIDING MEMBER AND DEPUTY PRESIDING MEMBER

3.1 Election of Presiding Member

The principal called for nominations for the position of Presiding Member.

Dean Anne nominated Sam Hood, Vanessa Parker seconded the nomination.

Dean Anne Mills/Vanessa Parker : CARRIED

As the sole nominee, Sam was declared and elected.

Sam took the role of Chair for the remainder of the meeting.

3.2 Election of Deputy Presiding Member

The election of this position will be held at the next meeting due to the need to review eligibility criteria.

3.3 Election of Committee Members

The Presiding Member called for nominations for committee membership as follows:

EOTC Committee

Maree McCarthy
Leanna Darby

Finance Committee

Ross Lamberton
Vanessa Parker

Property Planning Group (PPG)

Jonathan Aquilina

Policy Committee

Leanna Darby
Emma Fenwick

People and Culture

Brigitta Warren
Emma Fenwick
Sam Hood

Brand Communications and Engagement

Vanessa Parker
Anna Sinclair

Discipline

On an as needed basis.

All the nominations were accepted.

4. MONITORING AND REPORTING**4.1 Principal's Report**

This report was taken as read with the following comments:

- The Associate Principal had written a report on what has been achieved over the past year.
- The roll data information was discussed and it was noted that there is a large Year 13 cohort next year. There was general discussion on the roll numbers and the funding that the Government gives the school.
- There had been a number of boarding students wanting to change their status to day students. This can only occur if there is space in the day school.
- The principal advised that she had been made to feel very welcome and that the school feels like home already. She has made it a priority to be out and about in classrooms and the staffroom.

4.2 Health and Safety

- The health and safety report was taken as read.

4.3 Finance Committee

- Rachelle spoke to the finance report.
- The forecast for the deficit is \$147k which is \$253k less than the budgeted surplus. The significant contributor to this result is the transfer of proprietor's staff costs in relation to the MOE collective agreement and pay equity funding that is received.
- From a cashflow perspective the School Board is tracking well and this is forecasted for the remainder of the year.
- Work is continuing on budgets for 2026 and meetings are being held with budget holders. Draft budgets will go to the Finance Committee next week for discussion at the next Finance Committee meeting and then the budget will be presented to the November board meeting for sign-off.
- The Presiding Member thanked the PB Finance Committee for their hard work in helping get the school's financial position in a healthier position.

Moved:

That:

The Financial Report be received and approved.

Ross Lamberton/Emma Fenwick : CARRIED

Moved:

That:

1. The Board resolves to remove Raewyn McPhillips, Susan Webb and Sonja Maree as signatories to the Waikato Diocesan School Board of Trustees accounts held with ANZ.
2. The Board resolves to appoint Samuel Hood and Angee Robertson as signatories to the Waikato Diocesan School Board of Trustees accounts held with ANZ with the designation of School Board Member.
3. The Board resolves to remove Sonja Maree as a nominated signatory and appoint Angee Robertson as a nominated signatory to the Waikato Diocesan School International accounts held with ANZ.

Vanessa Parker/Ross Lamberton : CARRIED

4.4 Student Representative Report

- There was a verbal update from the student representative. She thanked Gabby for all her help and guidance around what the role entailed.
- Last week of Term 3 there was the Arts Showcase which was a great event.
- The Bel Suono Choir won a silver award at the Big Sing Finale in Dunedin.
- The Barbershop Chorus placed second at the recent Nationals.
- The prefects were announced in week one of the school holidays.
- There is a very busy Term 4 coming up.

5. PROCEDURAL/ADMINISTRATION

5.1 Minutes of the Previous Meeting

- The Minutes of the School Board Meeting held on 24 September 2025 were received and approved.

Moved:

That:

The Minutes of the School Board Meeting held on 24 September 2025 be accepted as a true and correct record of the meeting.

Sam Hood : CARRIED

5.2 Matters Arising

- Nil.

5.3 Correspondence

- Nil.

5.4 Boards' Work Plan

- This had been circulated and updated prior to the meeting for review. It was noted that the draft 2026 work plan will be tabled at the next board meeting.

5.5 General

- This year there will be a Year 9-11 prize giving.

- The Head Girl and Deputy Head Girl will speak at the Year 9-11 and the senior prize giving events.
- There was discussion about how important it was for board members to attend the various events at the school.

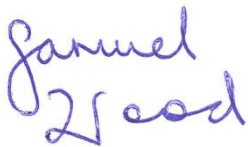
5.6 Meeting Closure

- The meeting closed at 6.35 pm.

5.7 Time/date of the next meetings and events

- Next meeting Wednesday 29 October 2025.

Confirmed as a true and correct record:



Presiding Member, School Board

29.10.25

Date