

MINUTES OF THE MEETING OF THE SCHOOL BOARD – WDSG

Held on 28 May 2025 at 5.00 pm in the Staffroom

PRESENT: Sam Hood (Presiding Member), Raewyn McPhillips, Ingrid ter Beek, Josie Keucke, Sonja Maree, Gabriella Schuitemaker, Susi Webb, Vanessa Parker, Deborah Nelson, Brigham Nordstrom, Jason Marinkovich.

IN ATTENDANCE: Liz Binns (Board Secretary), Craig Blomfield, Anna Sinclair, Rachelle Stoddart

1. APOLOGIES

Kate Lethbridge

2. MONITORING AND REPORTING

2.1 Acting Principal's Report

This report was taken as read with the following comments:

- SPANZ Conference:
 - The principal has just returned from the SPANZ conference and there was a big focus on AI. The principal advised that there has been a task group set up at Dio to develop an AI policy and it was pleasing to note that as a school we are leading in this space, however, as a country and a world we are not ready for it.
 - The workshops over the three-day conference highlighted issues such as violence and extremism being used and schools need to look closely at what students are looking at and if there are any patterns forming.
 - The new health curriculum was discussed along with mental health.
- Some acceptance letters for Year 9 students for 2026 have been sent out.
- The school is oversubscribed with boarding students which is a favourable position to be in. The Commercial Manager is working on ensuring the wording around boarding students transferring to the day school is clearer.
- Staffing gaps were identified as a risk/issue and work is occurring on this presently.

2.2 Student Representative Report

The Student Representative report was taken as read with the following comments:

- The recent Auckland Dio exchange was a great day for both sporting and friendship reasons.
- The Dio May Ball was a great success for students and catering provided by Mr Goodfellow provided catering was well received.
- The school Cross Country has been held for both competitive and non-competitive participants and was run at school rather than off-site.
- The school supported the Pink Shirt Day initiative against bullying recently.

2.3 Health and Safety

The health and safety reports were taken as read.

2.4 Finance Committee

The Minutes were taken as read with the following comments:

- The financial results are looking good and are in line with budget.
- There is some outstanding work needing to be completed on the audit report.
- There was discussion on some of the larger amounts reported on in the Debtors report and what strategies could be deployed to collect this debt. The Presiding Member will follow up with Dan Moore around what was done in the past around debt collection.

Moved:

That:

The School Board approves the annual financial statements for year ended 31 December 2024 and authorises the Presiding Member and Principal to sign the annual financial statements.

Ingrid ter Beek/Raewyn McPhillips: CARRIED

Moved:

That:

The School Board approves the representation letter for the audit for the year ended 31 December 2024 and authorises the Presiding Member and Principal to sign the letter.

Ingrid ter Beek/Raewyn McPhillips: CARRIED

Moved:

That:

The Minutes of the meeting held on 21 May 2025 be approved.

Ingrid ter Beek/Raewyn McPhillips: CARRIED

Moved:

That:

The forecast document be received and approved.

Ingrid ter Beek/Raewyn McPhillips: CARRIED

4.1 EOTC Committee

- At the last meeting Deputy Principal Lynn Johnstone and Dean Karen Lock went through the Consent to Go and other processes being worked through for the upcoming World Challenge trip. The committee was happy with both the school processes and the processes that World Challenges use and it was noted they are a very experienced and strong provider.

Moved:

That:

The School Board is satisfied with the risk management process undertaken and therefore approves the World Challenge Trip departing in June 2025.

Deborah Nelson/Brigham Nordstrom: CARRIED

That:

The School Board approve the 2025 School Board EOTC Committee Terms of Reference for 2025.

Susi Webb/Brigham Nordstrom: CARRIED

3. PROCEDURAL/ADMINISTRATION

Minutes of the Previous Meeting

- The Minutes of the School Board Meeting held on 30 April 2025 were received and approved.

Moved:

That:

The Minutes of the School Board Meeting held on 30 April 2025 be accepted as a true and correct record of the meeting.

Sam Hood: CARRIED

4.2 Matters Arising

- Nil.

4.3 Correspondence

- Nil.
- There was a request that when correspondence is sent out to our community from the Board Chairs that the whole Board gets copied in on this as well. This will occur going forward.

4.4 Boards' Work Plan

- This had been circulated and updated prior to the meeting for review. Arch Bishop Moxon is confirmed to speak to the June meeting for one hour.

4.5 Register of Interest

- The full register had been circulated prior to the meeting for review.

4.6 General

- It was noted that a decision on the Cherrington hearing is due on 13 June 2025.
- Arising from the Proprietor's Board AGM it was noted that Proprietor's Board members on the School Board remain unchanged as:
 - Dean Anne Mills
 - Deborah Nelson
 - Jason Marinkovich
 - Kate Lethbridge

4.7 Meeting Closure

- The meeting closed at 6.30 pm.

4.8 Time/date of the next meetings and events

- 25 June 2025 at 5.00 pm commencing with Arch Bishop Moxon.

Confirmed as a true and correct record:



Presiding Member, School Board

27-8-25

Date