

MINUTES OF THE MEETING OF THE SCHOOL BOARD – WDSG

Held on 25 June 2025 at 5.00 pm in the Staffroom

PRESENT: Josie Keucke (Acting Presiding Member), Raewyn McPhillips, Ingrid ter Beek, Kate Lethbridge, Gabriella Schuitemaker, Susi Webb, Vanessa Parker, Brigham Nordstrom, Jason Marinkovich, Dean Anne Mills

IN ATTENDANCE: Liz Binns (Board Secretary), Craig Blomfield, Anna Sinclair, Rachelle Stoddart, Jeremy Gibbons, Brigitta Warren

1. APOLOGIES

Sam Hood, Sonja Maree, Deborah Nelson

2. PRESENTATION

Archbishop Sir David Moxon presented to the boards on The Bible and the Treaty and answered questions.

3. MONITORING AND REPORTING

2.1 Acting Principal's Report

This report was taken as read with the following comments:

- There were two travel proposals that were discussed and approved as follows:

Moved:

That:

The School Board approves the Acting Principal's trip to the ICGS in Philadelphia in June 2025. The funds for this trip will come out of the Principals' Coaching and Wellbeing Fund funded by the Government.

Dean Anne Mills/Josie Keucke: CARRIED

Moved:

That:

The School Board approves two staff members to attend the AI Integration in Teaching and Learning Conference in Sydney.

Susi Webb/Ingrid ter Beek: CARRIED

- Clarification was sought on some of the high priority/risks outlined in the Acting Principal's report.
- An acceptance fee for new families was discussed and this is being investigated at present.
- A sabbatical application for 2026 was discussed. Further information around the timing is required from the Acting Principal before final approval is granted. The Board Chairs will make the final decision.
- It was noted that the HR report was in a much better format and thanks were given to the Commercial Manager for her work on this.

2.2 Student Representative Report

The Student Representative report was taken as read with the following comments:

- There was a Matariki breakfast on Thursday 19 June catered by Mr Goodfellow. It was a really great way to celebrate the Maori New Year for Dio.

2.3 Health and Safety

The health and safety reports were taken as read.

- It was noted that lung function testing for staff working with hazardous substances is being investigated.

2.4 Finance Committee

The Minutes were taken as read with the following comments:

- There was discussion on the process of collecting compulsory fees.
- There will be further reporting and visibility around debtors provided to the board from the Finance Committee going forward.
- Explanation was given around the unbudgeted expenditure for the maths books.

Moved:

That:

The School Board approves unbudgeted expenditure of \$12,770 to purchase 240 Year 9 and 10 maths textbooks.

Ingrid ter Beek/Raewyn McPhillips: CARRIED

Moved:

That:

The Minutes of the meeting held on 18 June 2025 be approved.

Ingrid ter Beek/Jason Marinkovich: CARRIED

Moved:

That:

The forecast document be received and approved.

Ingrid ter Beek/Jason Marinkovich: CARRIED

4.1 Policy Committee

- The policies that were reviewed were largely taken as read with some minor changes.
- Kate advised that she had investigated if the school needed to have emergency procedures around tsunamis and volcanic eruptions. The advice given was that the school did not need specific policies around this as community emergency instructions would give the school enough time to act.

Moved:

That:

The School Board, on the Policy Committee's recommendation, approve the following policies for a further three years:

1. Planning and Preparing for Emergencies, Disasters and Crises
2. Communication During an Emergency, Disaster or Crisis
3. Emergency Closure
4. Emergency Management
5. Disaster Management
6. Crisis Management

Dean Anne Mills/Kate Lethbridge: CARRIED

4. PROCEDURAL/ADMINISTRATION

Minutes of the Previous Meeting

- The Minutes of the School Board Meeting held on 28 May 2025 were received and approved.

Moved:

That:

The Minutes of the School Board Meeting held on 28 May 2025 be accepted as a true and correct record of the meeting.

Josie Keucke: CARRIED

4.2 Matters Arising

- Nil.

4.3 Correspondence

- Nil.

4.4 Boards' Work Plan

- This had been circulated and updated prior to the meeting for review.

4.5 Register of Interest

- The full register had been circulated prior to the meeting for review.

4.6 Meeting Closure

- The meeting closed at 7.55 pm.

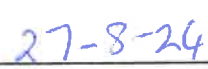
4.7 Time/date of the next meetings and events

- 30 July 2025 at 5.00 pm.

Confirmed as a true and correct record:



Presiding Member, School Board



Date