



WAIKATO DIOCESAN
School for Girls

Boarding House Staff Accommodation Policy

NAG 3 - Personnel

Policy # 3.9

Rationale

Waikato Diocesan School for Girls provides on-site accommodation for staff whose roles in the boarding houses require them to live on the school grounds.

Policy Statement

Full accommodation shall be provided by the school for staff members whose positions require that they live-in. The guidelines relating to the provision of such personal accommodation will be in keeping with the special character of the school and designed to ensure the safety and well-being of the staff and girls.

Guidelines

1. The accommodation provided for staff will be used for residential purposes only.
2. Live-in accommodation will be provided for the appointed boarding staff member only (except where the Principal and Boarding Sub-Committee have received a formal application and have interviewed and agreed to accommodate the spouse/partner and/or school-aged children).
3. No guests or other family members will be permitted to stay overnight at any time in accommodation provided by the school without the prior approval of the Principal.
4. Staff members will be allocated suitable accommodation according to the staffing needs of the boarding houses. They may be required to change accommodation from time to time in order to best meet the needs of the boarding students.
5. Accommodation provided by the school will be inspected once a term as per a normal residential lease.
6. A Tenancy Agreement will be signed and adhered to.

Adopted by PB:  Signed (PB Chairperson)

27/7/22 Date

Adopted by BOT:  Signed (BOT Chairperson)

27/7/22 Date

Reviewed: 2022

Next review: 2025